



Application for New/Renewal of Season Parking

This form may take you about 10 minutes to fill in.

You will need the following to fill in the form:

- Vehicle log card (only for new purchase of season parking for vehicle(s) starting with letter “G” & “Y”)

JTC will notify you the outcome of your application within 5 working days. All applications are subjected to final approval by JTC at JTC’s discretion (including any terms and conditions that JTC may in its discretion impose with such final approval).

All season parkings are issued subject to JTC's right to prematurely terminate such arrangement by no less than 14 days' notice. In the event that JTC elects to prematurely terminate any season parking, JTC shall refund to you such amount of money as it deems fit for the unexpired balance.

This application is available online via our Customer Portal, Krypton at <http://www.jtc.gov.sg>.

Name of Company/Firm : _____

Site Address: _____

Date of Application: _____

Dear Sirs

Application for New/Renewal of Season Parking

1 We wish to (apply/renew*) _____ season parking for the carpark at _____

2 The registration number(s) of the vehicle(s) is/are (Please list the vehicle numbers in order of priority as any additional season parking is allocated only on availability):-

	Vehicle Registration No.	Unladen Weight (kg) (for goods vehicle only)	Commencement date of season parking ¹ (dd/mm/yyyy)	Expiry date* of additional season parking (dd/mm/yyyy)	For Official Use Only Ticket No.
i)	_____	_____	_____	_____	_____
ii)	_____	_____	_____	_____	_____
iii)	_____	_____	_____	_____	_____
iv)	_____	_____	_____	_____	_____
v)	_____	_____	_____	_____	_____

¹ Commencement date of season parking must be **at least 7 days** from the date of application. Please apply via our Customer Portal, Krypton if you need to commence the season parking earlier.

3 Our payment of \$ _____ for the season parking is made via cheque no. _____. *(Cheque should be crossed and made in favour of JTC Corporation)*

4 We understand that the allocation of season parking is at the discretion of the Corporation and the Corporation reserves the right to terminate season parking allocated as and when the demand for season parking increases due to the arrival of new tenants. We also understand that the allocation of season parking is subjected to availability and are not renewable.

Yours faithfully

Signature

Name & Contact No.

Designation

Note

- i. Season parking which you may apply for is based on the **floor area** you occupy and can be purchased for a period of minimum **1 month** up to maximum **3 months**.
- ii. For new application, if the registration number of the vehicle begins with letter “G” or “Y”, please attach a hardcopy of the log card.
- iii. Please note that JTC collects personal information in the course of processing your application. We may share necessary data with other Government agencies (or non-Government entities which have been authorised to carry out specific Government services) to process any applications you have made or to render you a service, so as to serve you in a most efficient and effective way, unless such sharing is prohibited by legislation.
- iv. If you are not yet a Krypton member, the process for signing up for membership can be viewed under “Sign up now” in our website (<http://www.jtc.gov.sg>).

FOR OFFICIAL USE

Checked by _____

Date _____

Remarks _____

Dear Valued Customer

INTRODUCTION OF PAPERLESS SEASON PARKING IN JTC-MANAGED CAR PARKS

We are pleased to inform you that JTC has introduced a paperless season parking system in JTC-managed car parks from 1 January 2010. With the introduction of the paperless season parking, we hope to bring added convenience to you as there is no need to replace the paper disc each time when the season parking is renewed.

With the paperless system, we will be doing away with the visual inspection of the paper disc to ascertain if vehicles have valid season parking. Electronic handheld terminals will be used to verify the validity instead.

You can continue to purchase the SPT online via Krypton or submit the hardcopy application form together with the cheque payment by post. Application forms can be downloaded from our website at www.jtc.gov.sg.

Please do not hesitate to contact the JTC Contact Centre Hotline at 1800-568 7000 if you need further information or clarification.