



TOL Tender Submission Procedure

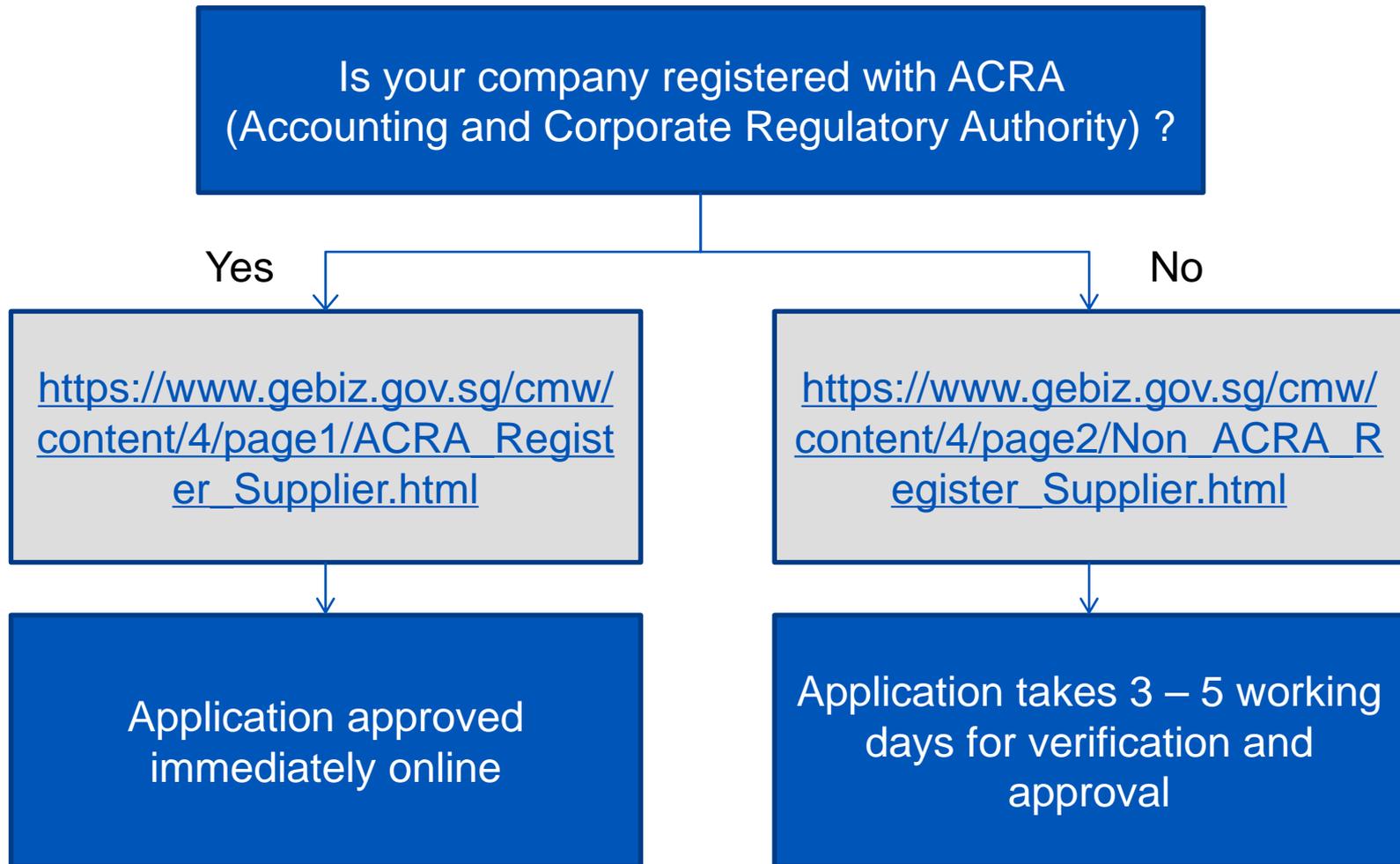


Contents



- Register as a GeBIZ Trading Partner
- Submit a tender
- Amendment to a submitted tender
- Payment of fixed tender deposit
- View tender result / award result
- Refund of tender deposit

Register As A GeBIZ Trading Partner (GTP)



Note: First account is free

Link to GEBIZ From JTC Website



- Tenderers are able to click on the link to submit their tender

Pioneer Crescent (JR4818)	B2	JTC/PRD/TOL/250918/JR4818	9,102	3	(54KB)	(693KB)	Tender Procedure (1MB)	(Sep18 TOL Sites except TV5918)
Tuas West Drive (JR_TUAS4918)		JTC/PRD/TOL/250918/JR_TUAS4918	25,200	2	(208KB)	(1.1MB)		
Pioneer Crescent (JR5018)		JTC/PRD/TOL/250918/JR5018	2,804	3	(57KB)	(660KB)	Gebiz Website	
Buroh Crescent (JR5118)		JTC/PRD/TOL/250918/JR5118	4,400	3	(58KB)	(2.0MB)		
Buroh Crescent (JR5218)		JTC/PRD/TOL/250918/JR5218	9,922	3	(60KB)	(939KB)		
Buroh Crescent (JR5318)		JTC/PRD/TOL/250918/JR5318	10,015	3	(60KB)	(908KB)		
							Closed on 9 October 2018, 4pm	

Link to GEBIZ

Submit A Tender



Step 1

- Log in to GeBIZ with SingPass

A screenshot of the GeBIZ website interface. The browser address bar shows 'https://www.gebiz.gov.sg'. The page features the GeBIZ logo on the left and the Singapore Government logo on the right. A navigation menu includes 'Home', 'Opportunities', and 'Supplier Directory'. A 'SIGN UP' button is visible, with a dropdown menu containing 'Log in with SingPass', which is highlighted with a red box. Below the navigation is a search bar for opportunities, and at the bottom, there are two promotional banners: 'Introducing GeBIZ & Learn How To Use' and 'Useful Quick Tips'.

Submit A Tender



Step 2

- Type the Tender Reference in the search bar and click “Go”

A screenshot of the GeBIZ website's search interface. The browser address bar shows 'https://www.gebiz.gov.sg'. The page features the GeBIZ logo on the left and the Singapore Government logo on the right. A navigation menu includes 'Home', 'Opportunities', and 'Supplier Directory'. A search bar is highlighted with a red border, containing the placeholder text 'Keyword, Document No., Agency, Procurement Category' and a blue 'Go' button. Below the search bar is a link for 'Today's Opportunities'. At the bottom, there are two promotional banners: 'Introducing GeBIZ & Learn How To Use' and 'Useful Quick Tips'.

← → ↻ <https://www.gebiz.gov.sg>

GeBIZ Singapore Government
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ANNOUNCEMENTS GETTING STARTED FAQ CONTACT US FEEDBACK

Home Opportunities Supplier Directory SIGN UP Log in with SingPass

Search for Opportunities

Keyword, Document No., Agency, Procurement Category **Go** Advanced Search

> Today's Opportunities

Introducing GeBIZ & Learn How To Use Useful Quick Tips

Submit A Tender



Step 3

- Upon display of the tender, click “Respond”

← → × <https://www.gebiz.gov.sg/ptn/opportunityportal/opportunityDetails.xhtml>

Overview [Share via Email](#) [Print](#)

OPEN

The information contained within the procurement notices/documents is intended for the sole purpose of suppliers preparing for their bids, and shall be used only for this intended purpose. They shall not be reproduced, distributed, adapted, modified, republished, displayed, broadcasted, hyperlinked, framed or transmitted in any manner or by any means without prior permission, other than for its intended purpose.

Tender No.	NUSDEPETT16000260	Closing on 17 Aug 2016 04:00 PM Add to Calendar Electronic Submission
Reference No.	OSA/FM/T/2016/01	
Agency	National University of Singapore	Site Briefing on 29 Jul 2016 10:00 AM
Published	22 Jul 2016 04:45 PM	
Offer Validity Duration	90 Days	Respond
Remarks		
Procurement Type	Services	
<u>Two Envelope Bidding</u>	No	
Tender Type	Expenditure	

Submit A Tender



Step 4

- **<Quantity>** No action is required, i.e. leave it as “**1.0000**”.
- **<Unit Price>** This field is the **Tender Sum** which is the **monthly** licence fee. The Tender Sum shall not include GST.
- **<Remarks>** This field is the **Proposed Usage(s)** for the land parcel. Maximum limit: 200 characters. If you like to include more details of the proposed usage(s), please attach an additional document in your submission,
- **Failure to provide the **Tender Sum** and the **Proposed Usage(s)** will render the Tender disqualified.**

BASE BID

[Submit no quote](#)

Unit of Measurement	EACH
Quantity *	<input type="text" value="1.0000"/>
Unit Price * Exclusive of GST	<input type="text" value="Singapore Dollar 1,900.0000"/>
Total	1,900.00
Remarks	<input type="text" value="Branded camera model x-123123.
Please refer to Attached Annex A and B"/>

131 Characters Remaining

[+ Add bid in another currency](#)

You can submit a bid for an item in another currency.

Submit A Tender



Step 5

- Upload a scanned **Direct Credit Authorisation (DCA)** Form, that can be found in the Tender Packet. The form has to be verified by the Tenderer's bank
- Upload the most updated **Accounting & Corporate Regulatory Authority (ACRA)**
- Optional: Upload additional attachment on your proposed usage(s) if you are constrained by the character limit under the <Remarks> field

Upload Documents

Attach documents to complement your response.

Supported file types - csv, doc, docx, pdf, ppt, pptx, rtf, txt, xls, xlsx, zip, bmp, gif, jpeg, jpg and tif.

ATTACHMENTS

[Add Attachments](#)

S/N	File Name	File Size
No attachment available.		
	Download	Remove

Submit A Tender



Step 5 (Continued)

- Once the document(s) has been uploaded successfully, click 'Next' to proceed

Upload Documents

Attach documents to complement your response.

Supported file types - csv, doc, docx, pdf, ppt, pptx, rtf, txt, xls, xlsx, zip, bmp, gif, jpeg, jpg and tif.

ATTACHMENTS

[Add Attachments](#)

<input type="checkbox"/>	S/N	File Name	File Size
<input type="checkbox"/>	1.	Camera specs.xls	123.00 kB
	Download		Remove

< Previous

Next >

Submit A Tender



Step 6

- Read through and verify all the information you have entered
- Edit where necessary

Verify and Submit

Check the information you entered, add a supplier contact person, and submit your response.

Print

MANDATORY ITEM

Expand All Collapse All

> Mirrorless Camera

1,900.00 (SGD)

Total: 1,900.00 (SGD)

< Previous

Submit your Response >



Submit A Tender



Step 6 (Continued)

- If the submission is finalised, click on the “Submit your Response” button
- Tenderer may also click on “Save” to save the response at any time, if Tenderer wishes to submit the response later

CONTACT PERSON'S DETAILS

Name *

John Ng Kok Ming

Email *

john@beta.com

Contact No. *

6123123

Fax No.

< Previous

Submit your Response >



Submit A Tender



Step 7

- An acknowledgement message will be displayed, if the response has been submitted successfully
- Tenderer can make changes to the Tender Sum and resubmit the response as long as the change is made before the closing date and time of the tender

Your response has been submitted.
Good Luck!

We have sent an email confirmation to john@beta.com. We will notify you of any changes to the tender and the award.

Print

You can make changes to your response before the closing date - 12 Feb 2015, 04:00 PM.

Response No. 5239321

Tender Title Purchase of Mirrorless Camera

Agency Alpha Agency

Tender No. ALA000ETT15000004

Amendment To A Submitted Tender



Step 1

- After submitting the tender, Tenderer may track the response on “My Stuff”
- Click on “Responses” on the “My Stuff” main page

My Stuff

View, track and manage all your opportunities, responses and invoices. Update your personal or company details.

Watchlist

View and manage opportunities added to your watchlist.

Invitations

View all opportunities that your company has been invited to participate in.

Responses

Track your open and closed responses.

Contracting Instruments

View and download formal contracts, letters of acceptance or purchase orders issued to you.

Period Contracts

View your period contracts.

Orders

View and download your orders for delivery and invoicing.

Invoices

Create and manage electronic invoices

Credit Notes

Create and manage credit notes for your

Payment Status

View payment status of your electronic

Amendment To A Submitted Tender



Step 2

- Tenderer may edit a response that has been submitted by clicking “Edit Submitted Response”
- Please note that a response cannot be edited once the tender has closed

Tender

Purchase of Mirrorless Camera

Response No.	5239334
Tender No.	ALA000ETT15000004
Agency	Alpha Agency
Published	11 Feb 2015
Procurement Category	Furniture, Office Equipment & Audio-Visual ⇒ AV Equipment, Photographic Equipment & Accessories

Closing on

13 Feb 2015
04 : 00 PM

Electronic
Submission

Response

[Edit Submitted Response](#)

[View Submitted Response](#)

Submitted by John Ng Kok Ming
on 13 Feb 2015, 10 : 56 AM

Amendment To A Submitted Tender



Step 3

- Once the edits have been made, click “Save”
- Tenderer can then proceed to submit the edited response

✓ Bid for Items ✓ Upload Documents ✓ Verify and Submit [Exit](#)

Bid for Items

Enter your bid price for the selected items. You can add an alternative offer for each item.

ITEM	
Mandatory to Bid: Yes	
Item 1 of 2	
Mirrorless Camera	
Unit of Measurement	EACH
Required Quantity	1.0000

Payment Of Fixed Tender Deposit



- Tenderer is required to submit a fixed tender deposit which is indicated in the Tender Packet.
- The tender deposit must be paid **via Bank Transfer** only.
- Payment in CASH, CHEQUE or any other means **WILL NOT BE ACCEPTED.**
- The tender deposit must be transferred to JTC **before the closing** at 4pm on the Tender Closing Date.
- Tenderer shall instruct his bank to indicate the tender deposit descriptions as

[Company Name]<Space>TOL<Space>TD<Space>[Plot Code]
e.g. ABC Pte Ltd TOL TD AB0123



View Tender Result



Step 1

- Type the Tender Reference in the search bar and click “Go”

A screenshot of the GeBIZ website's search interface. The browser address bar shows 'https://www.gebiz.gov.sg'. The page features the GeBIZ logo on the left and the Singapore Government logo on the right. A navigation bar contains links for Home, Opportunities, and Supplier Directory, along with a SIGN UP button and a Log in with SingPass button. A search bar is prominently displayed with the text 'Search for Opportunities' above it and the input 'NIE000ETT16000018'. A blue 'Go' button is to the right of the search bar, and a link for 'Advanced Search' is below it. At the bottom, there are two large buttons: 'Introducing GeBIZ & Learn How To Use' and 'Useful Quick Tips'.

← → ↻ <https://www.gebiz.gov.sg>

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ANNOUNCEMENTS GETTING STARTED FAQ CONTACT US FEEDBACK

Home Opportunities Supplier Directory SIGN UP Log in with SingPass

Search for Opportunities

NIE000ETT16000018 Go Advanced Search

> Today's Opportunities

Introducing GeBIZ & Learn How To Use Useful Quick Tips

View Tender Result



Step 2

- Click on the Tender title

← → ↻ <https://www.gebiz.gov.sg/ptn/opportunity/BOListing.xhtml>

1 opportunity found for your search 'nie000ett16000018'.

GeBIZ (1)	NextGen GeBIZ (0)
-----------	-------------------

Open (0) Closed (1) Sort by Published Date (Latest First) ▾

Only opportunities closed in the last 6 months or awarded in the last 1 month will be shown.

All [Closed](#) [Pending Award](#) [Awarded](#) [Cancelled](#) [No Award](#)

1 Tender - NIE000ETT16000018 / NIE000/PESS/14/2016 **PENDING AWARD**

Tender for the supply and delivery of BERTEC fully Instrumented Treadmill (running speed 32KM/H) or its equivalent

Closed
03 Aug 2016
04:00PM

Electronic Submission

Agency	National Institute of Education
Published	20 Jul 2016 12:15 AM
Procurement Category	Administration & Training ⇒ Sports & Recreational Equipment

View Tender Result



Step 3

- Click on the “Respondents” tab to view the list of participated tenderer(s)

[Home](#) > [Opportunities](#) > [NIE000ETT16000018](#) > [Overview](#)

[Back to Search Results](#)

Tender for the supply and delivery of BERTEC fully Instrumented Treadmill (running speed 32KM/H) or its equivalent

Tender for the supply and delivery of BERTEC fully Instrumented Treadmill (running speed 32KM/H) or its equivalent

Overview

Respondents (3)

Print

PENDING AWARD

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Tender No.	NIE000ETT16000018
Reference No.	NIE000/PESS/14/2016
Agency	National Institute of Education

Closed
03 Aug 2016
04:00 PM

Electronic response with
supporting documents

View Tender Result



Step 4

- The tenderer(s) who have participated and the tender sum will be displayed. This is **NOT** an announcement of the tender award.



[Home](#) > [Opportunities](#) > [NIE000ETT16000018](#) > Respondents

[Back to Search Results](#)

Tender for the supply and delivery of BERTEC fully Instrumented Treadmill (running speed 32KM/H) or its equivalent

Tender for the supply and delivery of BERTEC fully Instrumented Treadmill (running speed 32KM/H) or its equivalent

Overview

Respondents (3)

3 suppliers responded.

	Expand All	Collapse All
> BES TECHNOLOGY PTE. LTD.	329,357.00 (SGD)	
> Biofit Technology & Services	316,470.00 (SGD)	
> United BMEC Pte Ltd	269,310.00 (SGD)	

[Back to Search Results](#)

View Award Result



Step 1

- Repeat the search procedure to retrieve the tender details
- Click on “Award” tab

[Home](#) > [Opportunities](#) > [NIE000ETT16000013](#) > Overview

[Back to Search Results](#)

Tender for the supply and delivery of one saloon car with engine capacity of not more than 1,999cc for National Institute of Education

Tender for the supply and delivery of one saloon car with engine capacity of not more than 1,999cc for National Institute of Education

Overview

Respondents (2)

Award (1)

Print

AWARDED

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Tender No. NIE000ETT16000013

Reference No. NIE000/DED/12/2016

Agency National Institute of Education

Closed

30 Jun 2016

04:00 PM

Electronic Submission

View Award Result



Step 2

- The award of the tender to the Successful Tenderer is announced

Awarding Agency

National Institute of Education

1 Nanyang Walk Singapore 637616

No. of Suppliers
Awarded 1

Tender No. NIE000ETT16000013

Awarded Date 12 Jul 2016

Total Awarded Value 182,060.00 (SGD)

Covered under WTO-
GPA/FTA No

Procurement Method Open Tender

Awarded to

Premium Automobiles Pte Ltd

55 Ubi Road 1

Awarded Value 182,060.00 (SGD)

View Award Result



- Alternatively, tenderers are able to check the status of the various business opportunities that they have submitted via GeBIZ by clicking on the “Responses” from “My Stuff” main page

My Stuff

View, track and manage all your opportunities, responses and invoices. Update your personal or company details.

Watchlist View and manage opportunities added to your watchlist.	Invitations View all opportunities that your company has been invited to participate in.	Responses Track your open and closed responses.
Contracting Instruments View and download formal contracts, letters of acceptance or purchase orders issued to you.	Period Contracts View your period contracts.	Orders View and download your orders for invoicing, delivery and other instructions.
Invoices Create and manage electronic invoices	Credit Notes Create and manage credit notes for your	Payment Status View payment status of your electronic

Refund Of Tender Deposit



- For the successful tenderer:
 - If the tender deposit is more than the Tender Sum, the tender deposit will be used to offset subsequent monthly rental.
 - If the tender deposit is less than the Tender Sum, JTC Finance Division will collect the difference from the successful tenderer as payment for the first month rental.
- For the unsuccessful tenderer:
 - JTC Finance Division will process the refund via bank transfer to the bank account specified in the DCA Form submitted.
 - JTC will send a tender rejection letter indicating a tentative date on which the unsuccessful tenderer will receive the refunded tender deposit.

Thank You