

APPENDIX 7 TO CONDITIONS OF TENDER

ANNEX-7F: CHECKLIST FOR SUBMISSION OF TENDER

CHECKLIST FOR SUBMISSION OF TENDER

Please refer to the following checklist to ensure that all necessary items have been included. Each Tenderer must submit all items 1 to 5 as part of its tender submission. This checklist is for the Tenderer's own reference and need not be submitted.

1.	A <u>sealed Envelope A</u> with the prescribed Annex 7A (Form of Tender) duly completed and signed by the Tenderer, including all relevant attachments and supporting documents to be submitted. Envelope A shall be affixed with its corresponding envelope label cover.	
2.	A proof of payment advice for the tender deposit by way of a bank transfer to JTC's designated bank account.	
3.	The Tenderer's Quality Proposal Enclosure (i.e. Appendix 3) duly completed and signed by the Tenderer on every sheet , including all relevant attachments, supporting documents, and forms (e.g. Annexes 7B to 7E) to be submitted.	
4.	A thumb drive containing the electronic PDF copy of item 1, and a separate thumb drive containing the electronic PDF copy of item 3.	
5.	The tender submission comprising all the above items must be placed in an Envelope B . The corresponding envelope label cover, with the particulars of the tenderer duly completed must be pasted on Envelope B.	

ENVELOPE LABEL COVER

ENVELOPE B

To be affixed on the face of sealed envelope

PRICE-QUALITY TENDER

FOR LAND PLOT MP9 AT MEDIAPOLIS, ONE-NORTH SINGAPORE

Please tick \checkmark to ensure the following items are enclosed:

- Sealed Envelope A Tenderer's Quality Proposal Enclosure and all other relevant documents
- Payment advice evidencing payment of Tender Deposit Thumb drive containing soft copy of the Quality Proposal

Particulars of Tenderer:

Name of Tenderer: _____

Email address and contact number: _____

ENVELOPE LABEL COVER

ENVELOPE A

To be affixed on the face of a separate sealed envelope. Sealed Envelope A should be placed in Envelope B and be submitted to JTC

Please tick \checkmark to ensure the following items are enclosed:

- Duly completed Annex 7A (Form of Tender)
- Thumb drive containing soft copy of the Form of Tender

Particulars of Tenderer:

Name of Tenderer: _____

Email address and contact number: _____