**General Instructions**

1. All questions must be answered. If a question is not applicable, please mark “N.A” in the space provided. Should there be insufficient space of your answers, please use separate sheets of paper and clearly mark each separate sheet of paper with the relevant section number.
2. Please tick (✓) in the relevant boxes where appropriate.
3. If there are any changes in the information furnished in the application, please notify JTC immediately.
4. This application must be signed by a director/ appointed person-in-charge, and must be accompanied by the relevant documents required to complete the application.
5. This application together with the annexures must be submitted to JTC in electronic form.

**Section 1: About the Corporation**

|  |  |
| --- | --- |
| **A: Corporation Details** | |
| Date of business commencement |  |
| Operating/ Business Address |  |
| Highest Person-in-Charge (Key Decision Maker) |  |
| Key Management Team | (Name(s); Position Title(s) ) |

**Section 2: About the Business**

|  |  |  |  |
| --- | --- | --- | --- |
| **A: Basic Information** | | | |
| Principle Bank(s) |  | | |
| Nature of Business (please tick the relevant): | **Construction**  CW01 - General Building  CW02 - Civil Engineering | | |
| **Construction Related**  CR01 - Minor Construction Work  CR02 - Corrosion Protection  CR03 - Demolition  CR04 - Fencing & Ironworks  CR05 - Concrete Repairs  CR06 - Interior Decoration & Finishing Works  CR07 - Cable / Pipe Laying & Road Reinstatement  CR08 - Piling Works  CR09 - Repairs & Redecoration  CR10 - Pre-cast Concrete Works  CR11 - Signcraft Installation  CR12 - Ground Support & Stabilisation Works  CR13 - Waterproofing Installation  CR14 - Asphalt Works & Road Marking  CR15 - Site Investigation Works  CR16 - Curtain Walls  CR17 - Windows  CR18 – Doors | | |
| **Maintenance**  MW02 - Housekeeping, Cleansing, Desilting & Conservancy Service  MW03 - Landscaping  MW04 - Pest Control | | |
| **Mechanical & Electrical**  ME01 - Air-Conditioning, Refrigeration & Ventilation Works  ME02 - Building Automation, Industrial & Process Control Systems  ME03 - Solar PV System Integration  ME04 - Communication & Security Systems  ME05 - Electrical Engineering  ME06 - Fire Prevention & Protection Systems  ME07 - High & Low Tension Overhead Line Installation  ME08 - Internal Telephone Wiring for Telecommunications  ME09 - Lift & Escalator Installation  ME10 - Line Plant Cabling / Wiring for Telecommunications  ME11 - Mechanical Engineering  ME12 - Plumbing & Sanitary Works  ME13 - Traffic Light Systems  ME14 - Underground Pipleline for Telecommunications  ME15 - Integrated Building Services | | |
| **Regulatory**  RW01 - Window Contractors  RW02 - Lift Contractors  RW03 - Escalator Contractors | | |
| **Supply**  SY01A - Essential Construction Materials  SY01B - Ready-Mixed Concrete  SY01C - Other Basic Construction Materials  SY02 - Chemicals  SY04 - Electrical Equipment  SY05 - Electrical & Electronic Materials, Products & Components  SY06 - Finishing & Building Products  SY07 - Gases  SY08 - Mechanical Equipment, Plant & Machinery  SY09 - Mechanical Materials Products & Components  SY10 - Metal & Timber Structures  SY11 - Petroleum Products  SY12 - Pipes  SY14 - Sanitary Products | | |
| **Trade**  TR01 - Formwork  TR02 - Steel Reinforcement Work  TR03 - Concreting Work  TR04 - Drywall Installation  TR05 - Pre-cast Installation  TR06 - Ceiling Work  TR07 - Tile/Marble/Stone Work  TR08 - Timber, Vinyl and Laminate Flooring Works  TR09 - Plastering/Skimming  TR10 - Ironmongery & Metalwork | | |
| **General Builder**  GB1 - General Builder Class 1  GB2 - General Builder Class 2 | | |
| **Specialist Builder**  SB(GS) - Specialist Builder (Ground Support and Stabilisation Works)  SB(PC) - Specialist Builder (Pre-cast Concrete Work)  SB(PT) - Specialist Builder (In-situ Post-tensioning Work)  SB(PW) - Specialist Builder (Piling Works)  SB(SI) - Specialist Builder (Site Investigation Work)  SB(SS) - Specialist Builder (Structural SteelWork) | | |
|  | **Otherwise, Please Specify:** | | |
| Describe the scale of your operations | **Details of completed projects for the past 5 years (in SGD):**   |  |  |  | | --- | --- | --- | | Year | Number of past projects | TOTAL PROJECT VALUE | | 1 |  |  | | 2 |  |  | | 3 |  |  | | 4 |  |  | | 5 |  |  |   **Details of ongoing projects currently undertaken by the Tenderer (in SGD):**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | NO | PROJECT NAME/ DESCRIPTION | CLIENT NAME | START DATE | COMPLETION DATE | PROJECT VALUE | | 1 |  |  |  |  |  | | 2 |  |  |  |  |  | | 3 |  |  |  |  |  | | 4 |  |  |  |  |  | | 5 |  |  |  |  |  | | | |
| Employee Size (please provide the breakdown by contractual and non-contractual staff) : | | |
| Sales (Projects undertaken)  \* Geographical breakdown of projects in percentage (%) | Local (in %) | Overseas (%) | Overseas Country(ies): |
|  |  |  |
| Selling Terms  \* Payment terms offered by company to their client |  | | |
| Suppliers  \* Geographical breakdown of supplies materials/ construction materials/ purchase of inventories | Local (in %) | Overseas (%) | Overseas Country(ies): |
|  |  |  |
| Purchasing Terms  \* Payment terms offered by supplier to company |  | | |

**Section 3: About the Documents**

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| The following documents are required. |
| 1. Company Organization Structure |

**Section 4: About the True and Correct Information**

|  |
| --- |
| We hereby declare that all information provided in this Form and its annexures is true and correct. |
| ……………………………………………………………………………  Signature| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD/MM/YYYY) |
| Name (Director/ Appointed person-in-charge) |

*[No handwritten signature or company stamp is required for documents submitted through GeBIZ. JTC shall be entitled to rely on the use or entry of the prescribed Authentication Device (as defined in the Terms and Conditions For Use Of The Government Electronic Business) by the Tenderer or its representative(s) as the authorised signature of the Tenderer, as conclusive evidence of the authenticity of the submitted document and the authority of the originator of the submitted document.]*