**General Instructions**

1. All questions must be answered. If a question is not applicable, please mark “N.A” in the space provided. Should there be insufficient space of your answers, please use separate sheets of paper and clearly mark each separate sheet of paper with the relevant section number.
2. Please tick (✓) in the relevant boxes where appropriate.
3. If there are any changes in the information furnished in the application, please notify JTC immediately.
4. This application must be signed by a director/ appointed person-in-charge, and must be accompanied by the relevant documents required to complete the application.
5. This application together with the annexures must be submitted to JTC in electronic form.

**Section 1: About the Corporation**

|  |
| --- |
| **A: Corporation Details** |
| Date of business commencement  |  |
| Operating/ Business Address |  |
| Highest Person-in-Charge (Key Decision Maker) |  |
| Key Management Team  | (Name(s); Position Title(s) ) |

**Section 2: About the Business**

|  |
| --- |
| **A: Basic Information** |
| Principle Bank(s) |  |
| Nature of Business (please tick the relevant): | [ ]  **Construction** [ ]  CW01 - General Building[ ]  CW02 - Civil Engineering  |
| [ ]  **Construction Related**[ ]  CR01 - Minor Construction Work[ ]  CR02 - Corrosion Protection[ ]  CR03 - Demolition[ ]  CR04 - Fencing & Ironworks[ ]  CR05 - Concrete Repairs[ ]  CR06 - Interior Decoration & Finishing Works[ ]  CR07 - Cable / Pipe Laying & Road Reinstatement[ ] CR08 - Piling Works[ ]  CR09 - Repairs & Redecoration[ ]  CR10 - Pre-cast Concrete Works[ ]  CR11 - Signcraft Installation[ ]  CR12 - Ground Support & Stabilisation Works[ ]  CR13 - Waterproofing Installation[ ]  CR14 - Asphalt Works & Road Marking[ ]  CR15 - Site Investigation Works[ ]  CR16 - Curtain Walls[ ]  CR17 - Windows[ ]  CR18 – Doors |
| [ ]  **Maintenance**[ ]  MW02 - Housekeeping, Cleansing, Desilting & Conservancy Service[ ]  MW03 - Landscaping[ ]  MW04 - Pest Control |
| [ ]  **Mechanical & Electrical** [ ]  ME01 - Air-Conditioning, Refrigeration & Ventilation Works[ ]  ME02 - Building Automation, Industrial & Process Control Systems[ ]  ME03 - Solar PV System Integration[ ]  ME04 - Communication & Security Systems[ ]  ME05 - Electrical Engineering[ ]  ME06 - Fire Prevention & Protection Systems[ ]  ME07 - High & Low Tension Overhead Line Installation[ ]  ME08 - Internal Telephone Wiring for Telecommunications[ ]  ME09 - Lift & Escalator Installation[ ]  ME10 - Line Plant Cabling / Wiring for Telecommunications[ ]  ME11 - Mechanical Engineering[ ]  ME12 - Plumbing & Sanitary Works[ ]  ME13 - Traffic Light Systems[ ]  ME14 - Underground Pipleline for Telecommunications[ ]  ME15 - Integrated Building Services |
| [ ]  **Regulatory**[ ]  RW01 - Window Contractors[ ]  RW02 - Lift Contractors[ ]  RW03 - Escalator Contractors |
| [ ]  **Supply** [ ]  SY01A - Essential Construction Materials[ ]  SY01B - Ready-Mixed Concrete[ ]  SY01C - Other Basic Construction Materials[ ]  SY02 - Chemicals[ ]  SY04 - Electrical Equipment[ ]  SY05 - Electrical & Electronic Materials, Products & Components[ ]  SY06 - Finishing & Building Products[ ]  SY07 - Gases[ ]  SY08 - Mechanical Equipment, Plant & Machinery[ ]  SY09 - Mechanical Materials Products & Components[ ]  SY10 - Metal & Timber Structures[ ]  SY11 - Petroleum Products[ ]  SY12 - Pipes[ ]  SY14 - Sanitary Products |
| [ ] **Trade** [ ]  TR01 - Formwork[ ]  TR02 - Steel Reinforcement Work[ ]  TR03 - Concreting Work[ ]  TR04 - Drywall Installation[ ]  TR05 - Pre-cast Installation[ ]  TR06 - Ceiling Work[ ]  TR07 - Tile/Marble/Stone Work[ ]  TR08 - Timber, Vinyl and Laminate Flooring Works[ ]  TR09 - Plastering/Skimming[ ]  TR10 - Ironmongery & Metalwork |
| [ ]  **General Builder**[ ]  GB1 - General Builder Class 1[ ]  GB2 - General Builder Class 2 |
| [ ]  **Specialist Builder**[ ]  SB(GS) - Specialist Builder (Ground Support and Stabilisation Works)[ ]  SB(PC) - Specialist Builder (Pre-cast Concrete Work)[ ]  SB(PT) - Specialist Builder (In-situ Post-tensioning Work)[ ]  SB(PW) - Specialist Builder (Piling Works)[ ]  SB(SI) - Specialist Builder (Site Investigation Work)[ ]  SB(SS) - Specialist Builder (Structural SteelWork) |
|  | **Otherwise, Please Specify:**  |
| Describe the scale of your operations  | **Details of completed projects for the past 5 years (in SGD):**

|  |  |  |
| --- | --- | --- |
| Year | Number of past projects | TOTAL PROJECT VALUE |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

**Details of ongoing projects currently undertaken by the Tenderer (in SGD):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NO | PROJECT NAME/ DESCRIPTION | CLIENT NAME | START DATE | COMPLETION DATE | PROJECT VALUE |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

 |
| Employee Size (please provide the breakdown by contractual and non-contractual staff) :   |
| Sales (Projects undertaken) \* Geographical breakdown of projects in percentage (%) | Local (in %) | Overseas (%) | Overseas Country(ies):  |
|  |  |  |
| Selling Terms \* Payment terms offered by company to their client |  |
| Suppliers \* Geographical breakdown of supplies materials/ construction materials/ purchase of inventories | Local (in %) | Overseas (%) | Overseas Country(ies):  |
|  |  |  |
| Purchasing Terms \* Payment terms offered by supplier to company |  |

**Section 3: About the Documents**

|  |
| --- |
| The following documents are required.  |
| 1. Company Organization Structure
 |

**Section 4: About the True and Correct Information**

|  |
| --- |
| We hereby declare that all information provided in this Form and its annexures is true and correct.  |
| ……………………………………………………………………………Signature| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD/MM/YYYY) |
| Name (Director/ Appointed person-in-charge) |

*[No handwritten signature or company stamp is required for documents submitted through GeBIZ. JTC shall be entitled to rely on the use or entry of the prescribed Authentication Device (as defined in the Terms and Conditions For Use Of The Government Electronic Business) by the Tenderer or its representative(s) as the authorised signature of the Tenderer, as conclusive evidence of the authenticity of the submitted document and the authority of the originator of the submitted document.]*