

## APPENDIX 7 TO CONDITIONS OF TENDER

### ANNEX-7F: CHECKLIST FOR SUBMISSION OF TENDER

#### CHECKLIST FOR SUBMISSION OF TENDER

Please refer to the following checklist to ensure that all necessary items have been included. Each Tenderer must submit all items 1 to 5 as part of its tender submission. This checklist is for the Tenderer's own reference and need not be submitted.

1.	The prescribed <b>Form of Tender</b> duly completed and signed by the Tenderer, including all relevant attachments and supporting documents to be submitted.	
2.	A <b>tender deposit</b> equivalent to one (1) month's Tendered Monthly Gross Rent by way of a bank transfer to JTC's designated bank account.  <i>* see Appendix 2 (Particulars of Tendered Monthly Gross Rent)</i>	
3.	The Tenderer's <b>Quality Proposal Enclosure</b> duly completed and signed by the Tenderer on <b>every sheet</b> , including all relevant attachments and supporting documents to be submitted	
4.	A thumb drive containing the electronic PDF copy of items 1 and 3.	
5.	The tender submission comprising all the above items must be placed in an envelope. The envelope label cover, with the particulars of the tenderer duly completed must be pasted on the envelope.	

# ENVELOPE LABEL COVER

**Please remember to paste this label on the face of sealed envelope.**

## **PRICE-QUALITY TENDER**

**FOR THE TENANCY/LICENCE AND OPERATION OF AN EATING HOUSE AT 3024  
UBI ROAD 3 #01-99 KAMPONG UBI INDUSTRIAL ESTATE SINGAPORE 408652**

**CLOSING DATE & TIME: 22 FEBRUARY 2023, 5.00 PM**

**Please tick  to ensure the following items are enclosed:**

- |  |  |
|--|--|
| <input type="checkbox"/> Form of Tender                                      | <input type="checkbox"/> Tenderer's Quality Proposal Enclosure |
| <input type="checkbox"/> Payment Advice evidencing Payment of Tender Deposit |  |

**Particulars of Tenderer:**

**Name of Tenderer:** \_\_\_\_\_

**Correspondence Address:** \_\_\_\_\_